

**ST. MARY'S COUNTY HEALTH DEPARTMENT  
HEALTH PROMOTIONS AND COMMUNITY SERVICES DIVISION  
MATERNAL CHILD AND ELDER HEALTH UNIT  
THRIVE BY THREE PROGRAM**

**REQUEST FOR PROPOSAL (RFP)**

for

**LICENSED BEHAVIORAL HEALTH SERVICES FOR CLIENTS ENROLLED IN THE ST.  
MARYS COUNTY HEALTH DEPARTMENTS THRIVE BY THREE PROGRAM**

**RFP NO: 23-35**

**Issue Date: 2/14/2023**

**OVERVIEW**

The St. Mary's County Health Department (SMCHD) is issuing this RFP TB3-BH to procure a community based provider of Behavioral Health Services for clients enrolled in the Thrive By Three Program through the St. Mary's County Health Department (SMCHD). The Awardee will provide Behavioral Health services utilizing a grant award not to exceed \$13,400 to cover the out of pocket expenses for up to 6 sessions per client. The services are projected to begin on or about March 17, 2023, and end on June 30, 2023.

Contractor selected for this contract must:

- Be a licensed professional with prescriptive authority in St. Mary's County
- Be able to provide comprehensive Behavioral health assessment and counseling services for pregnant and/or postpartum residents that otherwise do not have access to Healthcare.
- Hold malpractice insurance
- Provide consent to treatment, client rights and responsibilities, and HIPAA compliance documents.
- Be current and in compliance with applicable tax filings and licensing requirements of St. Mary's County, and shall be registered and in "Good Standing" with the Maryland State Department of Assessment and Taxation <http://www.dat.state.md.us> with
- Designate one person to be the liaison with SMCHD Thrive By Three Program to provide information for grant reporting and evaluating the services provided.
- Commit to meeting with the SMCHD Thrive By Three Program on a monthly schedule from the date of the grant award to provide updates on project progress.
- Utilize a sliding fee schedule.
- The Awardee shall enter into a Service Contract with SMCHD.

## **PROPOSALS**

Interested contractors shall submit a proposal (maximum of two (2) pages) which shall include the following:

- A brief summary of experience and expertise in maternal focused therapy.
- Description of capacity to conduct the work specified to include working with individuals with Limited English Proficiency (LEP).
- Submit their available sliding fee schedules with their Letters of Intent.

**The proposal will be evaluated and scored based upon the extent that responses address these requirements.**

## **PROGRAM BACKGROUND**

The Thrive by Three Program will help ensure that pregnant moms in St. Mary's County have access to adequate, effective, and equitable healthcare. The program focuses on pregnant and postpartum women previously disconnected with care and thus at higher risk of poor health outcomes. Serving this population in this capacity has revealed the ongoing need for support in providing accessible healthcare and behavioral health resources especially before, during, and after pregnancy.

## **APPLICATION DEADLINE AND SUBMISSION**

Proposals may be emailed to [ashley.milcetic@maryland.gov](mailto:ashley.milcetic@maryland.gov) or hand delivered to the St. Mary's County Health Department, 21580 Peabody Street, PO Box 316, Leonardtown, Md 20650. Attn: Ashley Milcetic by 5:00PM Eastern Standard Time on Monday, March 13, 2023.

Proposals received after 5:00 PM Eastern Standard Time on Monday, March 13, 2023, will not be considered for review. Faxed or mailed proposals will not be accepted.

Questions regarding the project and proposal may be directed to Ashley Milcetic, RN, BSN, Director of Maternal, Child, and Elder Health at [ashley.milcetic@maryland.gov](mailto:ashley.milcetic@maryland.gov) 240-587-8880.