St. Mary's County Health Department

Meenakshi G. Brewster, M.D., M.P.H.
Health Officer

Administration & Vital Records	301-475-4330
Community Health Services	301-475-4330
Resource Coordination	301-475-4389
Environmental Health	301-475-4321
Environmental Health Fax	301-475-4373
Medical Assistance Transportation	301-475-4296
State Health Department	(Toll Free) 877-4MD-DHMH
Maryland Relay Service	1-800-735-225

Employment Opportunities

Health Policy Analyst II
14-002419-012

Date Posted: December 09, 2013 **Closing Date:** December 23, 2013

Salary: $45,000 – $59,000
Full Time Emergency Appointment

Location: St. Mary's County Health Department

Job Summary:

Join our team of Public Health Employees working with individuals, groups, families and populations to improve the overall health of St. Mary's County community. The main purpose of this position is to evaluate, analyze, research and develop health care services, policies and programs to maximize efforts to prevent and control cardiovascular disease in the state of Maryland's Million Hearts campaign.

Duties:

- Contact with primary care offices, community agencies and partners to implement Million Hearts initiative and share information, educate, plan, coordinate, facilitate requests and resolve issues and complications.
- Analyze cardiovascular/Million Hearts data to support policy, programs and services development.
- Prepare reports summarizing cardiovascular Million Hearts health care research.
- Represent the agency at private sector and public meetings on health policy.
- Analyze and develop recommendations regarding activities governed by health policy and regulation.

Minimum Qualifications

Education: A Bachelor's degree from an accredited college or university.
Experience: Two years of experience evaluating, analyzing, researching and developing health care services, policies and programs.
Notes:
1. A Master's degree in Health Sciences, Health Care Administration, Public Health, Public Policy or closely related field may be substituted for one year of the required experience.
2. A PhD in Health Sciences, Health Care Administration, Public Health, Public Policy or closely related field may be substituted for the required experience.

Selection Procedure: Applications will be screened for those who meet job requirements and have related experience. Selected applicants will be invited for an interview. All candidates will be notified of their selection or non-selection for interview.

To apply: Fax your resume to 301-475-9425 or mail to:
St. Mary's County Health Department P. O. Box 316, Leonardtown MD 20650

An Equal Opportunity Employer